***Haverfordwest Seals Committee Meeting***

***Minutes***

***Tuesday 19th July 2016***

1. **Welcome, Attendance and Apologies**

Attending : NP,GerB,CW,DW,SH,ML,GaB,JoT,JW

Apologies : SC,LG,AM.

1. **Minutes of previous meeting ( June 2016)**
2. Proposed and seconded as a true reflection by Ger B seconded by SH
3. Matters arising from minutes – none
4. **Reports**

|  |  |
| --- | --- |
| 1. **Membership Sec** | Club is full, waiting list ongoing. |
| 1. **Treasurer** | No Report |
| 1. **Fixture Secretary** |  |
| 1. **Team Manager** |  |

1. **Complaint received from parent /s**

* **SH to follow up**
* **LG to follow up on apology from swimmer to swimmer**

1. **Complaint received from previous member.**

* **Discussed. Consider matter closed.**

1. **New County Structure.**

* **Awaiting meeting**

1. **Drug testing**

* **Before 2015 automatic consent for any drug/ alcohol testing. New procedures now in place, GB to follow up.**

1. **Coaches meeting feedback**

* **Coaches code of conduct ongoing.**
* **Nb. Committee code of conduct to be implemented – ongoing .**

1. **AOB**
2. **List for county rep for offers of help / sponsorship**

* **NH liaising – ongoing**

1. **SAW list for TM. Dates ?**

* **Weds August 17th 2016 10-11 am**

1. **Safeguarding course feedback/ facebook**

* **Discussed relevant guidelines from NSPCC and Swim Wales. Action decided upon to restrict facebook group page to over 18’s only.**

1. **Feedback from County Rep**

* **Discussed and noted. County AGM Sat 10 Sept 2016**

1. **Issue passed to committee member from a parent**

* **Passed to relevant committee member to action**

1. **Colours Gala**

* **Theme, team structure**

1. **Team captains**

* **Cai Owen – Junior Boy**
* **Alis Webb – Junior Girl**
* **Sean Barrett- Senior Boy**
* **Lily Trueman – Senior Girl**

1. **JW to action leaving gifts for Hill Family**
2. **Trophies to be returned by August 26th 2016**

**Date of next meeting.**

* **Tuesday 6th Sept 2016 @7pm**