

Haverfordwest Seals Committee Meeting
Minutes September 9th 2014

Present – Sue Christopher, Nicala Harding, Joanne Trueman, Ann Girolami, Jenny Webb, Pauline Louchart, Karen Russell-Stretch,

Apologies –Becky Hill, Debbie Watson, Matthew Lewis , Dave Cooke

Acting Chair- Pauline Louchart

Agenda	Points discussed	Action to take
<p>Previous minutes and matters arising from those minutes</p>	<p>All points read through and agreed. Main points:</p> <p>Outcome from complaint</p> <p>JW to minute details to committee:</p> <ul style="list-style-type: none"> • Discussed outcome of meeting chaired by MT and complainant • Committee feels that this matter is now resolved <p>Existing complaints</p> <p>AG requested clarification if minutes need to be published and if we have to produce them upon request from members.</p>	<p>To be added to next Agenda</p> <p>Clarification needed from MT – Swim Wales</p>
<p>Secretary's Report</p>	<p>N/A</p>	

Treasurer's Report			
Membership Secretary's Report	<p>£3757 Balance Includes £64 from Colours Gala £350 outstanding gala fees £300 outstanding cheque to go out for Seals bags and Hats £15 paid towards Fixture Sec laptop repair</p>		
Fixture Sec Report	<p>Unavailable due to existing Membership Sec resignation</p>		
Lead Coaches Report	<p>N/A</p>		
		<p>Recruitment Ongoing</p>	
	<p>No offer for dry land training at present</p>	<p>Ongoing</p>	
	<p>Code Of Conduct</p>	<p>Coaches to review</p>	
	<p>Squad Reviews</p>		
	<ul style="list-style-type: none"> • Queries for DS1 		
	<p>Transfer issues from and to other clubs</p>	<p>Postponed</p>	
	<p>Parents lead coaches</p>	<p>PL to follow up</p>	
	<p>Long Course Training :</p>		
	<p>Possibility Jan 2015 at Swansea, £28 per hr per lane.</p>	<p>PL to look into</p>	

<p>Christmas Party</p>	<p>AG suggests combining with another club for travel costs. Committee discussed making this open to DS2 upwards/skills / potential</p> <p>Team Manager Training</p> <p>Club Champs</p> <p>Tudor Shield</p> <p>County Champs : NH requests volunteer info from HSC for upcoming county meeting HSC agreed to volunteer for marshalling for whole event</p> <p>Colours Gala : Success and a great turn out</p>	<p>Ongoing</p> <p>Nothing heard</p> <p>NH to liase</p> <p>PL to thank everyone involved</p> <p>SC to pass on suggested dates to MM and JG (events secs) Suggested date 6 Dec 2014 Suggested venues Rugby Club, Cricket Club or Mariners</p>
<p>New Coaches</p>	<p>Clarification needed on date and venue</p> <p>Father Christmas</p> <p>Religion amongst members attending : Committee discussed this issue at length. Many points were looked at and the outcome was agreed by all present which would allow members</p>	<p>To hold a Presentation Eve for trophies and medals for a given time before a party to include food and a disco.</p> <p>PL collecting for ML who is in process of requesting return of previous trophies</p> <p>PL to ask ML</p>

<p>Club Restructure Discussion</p> <p>Transfers</p> <p>Time Keepers Course Update</p> <p>Performance Swimmers Warm Weather Training</p> <p>Emails Received Re: Olympic Legacy Wall</p>	<p>to attend as they wish throughout the event.</p> <p>Club Champs trophies to be awarded at Presentation Evening</p> <p>Presidents Availability for event</p> <p>Possibility of Dof E scheme with a volunteer</p> <p>Parents have approached the club regarding volunteering for timekeeping and coaching. AG asked K-RS about interim DBS for volunteers. K-RS confirmed that if the volunteer holds an existing enhanced DBS then this will be acceptable for the individual to volunteer at HSC until the applied for DBS has been returned. Committee also felt it was appropriate to request a 12 mth commitment from volunteers and if not, then any fees incurred by the club to be returned from the volunteer.</p> <p>Ongoing</p>	<p>K-RS to follow up</p> <p>Main Item to be discussed at next meeting</p> <p>Ongoing</p> <p>SC to liase with Ann Adams</p> <p>PL and NH to liase with the 3 swimmers and parents</p>
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<p>New Constitution</p> <p><u>AOB</u> HSC Facebook group</p> <p>Email re: Swimmers Merchandise</p> <p>Future Fundraising</p> <p>New Memb'ship Sec</p> <p>Awards Club Champs</p>	<p>Several new members are in progress of transferring to HSC</p> <p>SC reported 6/7 swimmers invited for trials</p> <p>Discussed</p> <p>A request has been received at the club for support for 3 HSC swimmers for Feb 2015 – warm weather training. Committee discussed various ways in which we could support our swimmers. All agreed we are very proud of these swimmers and felt it appropriate to support their fundraising. It was suggested that the 3 swimmers could hold a masterclass for swimmers in HSC which would be chargeable – this to be supported by coaches</p> <p>Also, an amount of £20 per swimmers as part of their individual fundraising.</p> <p>AG reports that several emails have now been received from previous and</p>	<p>AG and JW to liase with ML to resolve the queries raised.</p> <p>SC to follow up To be added to next agenda</p> <p>PL to email members to remind of privacy concerns. Admins to remove any members under age of 13</p> <p>Redirect the company to communicate with Kirsty Thomas for the County Champs</p> <p>SC passed details to JW to follow up.</p>		
<table border="1"> <tr> <td data-bbox="220 1272 419 1574">Discussed</td> <td data-bbox="419 1272 655 1574">SC to take over in Interim. Committee actively look for new Membership Secretary</td> </tr> </table>	Discussed	SC to take over in Interim. Committee actively look for new Membership Secretary		
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	<p>existing members regarding the Olympic Legacy Wall. The committee felt that the requests were not fully understood or served what purpose but felt needed to be addressed so the issues could be closed.</p> <p>Discussed</p> <p>Privacy concern over pictures posted from any members</p> <p>AG and DW have received an email from an independent sales company regarding selling swimmers merchandise to HSC</p> <p>Port Authority , Valero Oil Refinery</p> <p>Discussed.</p> <p>PL suggests that more awards be available at Presentation eve to recognize competitive swimmers and those</p>	<p>SC to take over in interim. Committee to actively recruit. NH to re-register and change password.</p> <p>Coaches decision and to discuss</p>
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	<p>moving through the squads. K-RS queries selection criteria for these awards and suggests easier to make awards comical</p>		
<p>Date of next meeting</p>	<p>Tuesday 11th November at 7pm Venue tbc</p>		