

**Haverfordwest Seals Committee**  
**Minutes June 2013**

**Meeting included** – Richard Thompson (Acting Chair), Sue Christopher, Gary Meopham, Jenny Webb, Ann Girolami, Karen Russell-Stretch, Becky Hill, Pauline Louchart, Nicala Harding.

**Apologies** –Debbie Watson, Matthew Lewis, Dave Cooke, Sim Whalley, Rita Akay, Coral Fitzsimmons.

<b>Agenda</b>	<b>Points discussed</b>	<b>Action to take</b>	<b>Completed</b>
<b>Previous minutes</b>	All minutes read through, no issues.	Sim – how is TM laptop?	
<b>AGENDA</b>			
Secretary's Report	See below.		
Treasurer's Report	n/a		
Child Protection officer's Report	Some coaches need CRBs updating.	SC to hand out forms to be completed. Richard, Sue, Dave, Sim, Camilla, John all need renewals. KRS needs has incomplete details for Eilidh, Alaric & Trudi.	
Membership Secretary's Report	N/A		
Head Coaches Report	Still some sessions without full coaching cover. WD cancelled 2 weeks (Friday session) due to no cover. DS3 coaches struggling to apply new session plans – TBD Lead Coaches meeting Tues 18 <sup>th</sup> June. Waiting for Gary Nicholas to confirm start date for Craig Nelson, new development coach for Seals.	Repeated requests for more coaches to make themselves available in newsletter has had no results.  Gary Nicholas has since confirmed Craig will shadow Paul Dowey for 2 weeks commencing 17 <sup>th</sup> June before starting with us.	
Fixture Sec Report	See below Debbie suggested ways of keeping website up to date with new information. Details of who swims what at various county levels, announcing birthdays by 1 <sup>st</sup> name	Items for discussion on agenda. NH to organise county squad lists. Committee agreed to birthdays and 1 <sup>st</sup> names only. PL to organise photos.	

	only, photos of committee members and coaching team.		
AOB Club Champs	Dates now confirmed as Friday 8 <sup>th</sup> , Sunday 10 <sup>th</sup> & Friday 22 <sup>nd</sup> November.	ML & GM to discuss and plan order of events closer to the time. Possible 1500m/800m time trials to be held during summer holidays, interest, lanes & coaches permitting. SC to thank ML.	
AOB Return of trophies	ML requested all trophies be returned by 1 <sup>st</sup> August to allow him to update and organize this year's presentation evening & club champs.	SC to add to newsletter.	
AOB Hour Bank	Hour Bank back online. All coaches need to register themselves. Can we use ipad to record coaching hours? How can we record other volunteer hours? Can we record young volunteers – Jack, Hollie, Cara?	Problem with login. SC emailed Swim Wales to get problem resolved. SC to email coaches with details of how to register. Sim – can we have entry on ipad for coaches to record hours? SC to find out how we record fix sec/team manager/sec hours?	
AOB Legacy Wall and Donations for trophies	ML coordinating Legacy Wall for website & notice board with disclaimer for anyone to contact him with any errors or omissions.	Legacy Wall on website! SC to thank ML.	
AOB Team Captains	No reply from Allison Williams for help with organizing. Junior boy & girl 10yrs at end of year and Senior boy & girl 14yrs at end of year.	SC to ask DW for relevant swimmers and organize voting through Lead Coaches to ensure every swimmer gets a vote.	
AOB Rep needed for County Dance & Gala	Dave Cooke has volunteered to be County Gala rep.	SC to email and thank Dave with added request could he also be dance/ball rep too? SC to email Kev Rawlins to thank him for his commitment whilst Caitlin swam with us.	
AOB Green Room Bookings for	HLC has informed us that we can only have Green Room if no paying	Committee feel disappointed. We have given LTS hour of	

committee meetings	user wants it. They will take our block booking but if anyone else wants to book it theirs will take preference as long as we have 72hrs notice.	prime swim time (LTS Link lane). We are the middle link in the County Swimming Program, run entirely by volunteers and a non profit making club. We do not have funds to book Green Room monthly. We have spent time and energy rebuilding a regular group of committee members with passion and feel that if meetings were cancelled last minute or postponed, continuity could be compromised due to other commitments of our volunteers. With meetings on 2 <sup>nd</sup> Tuesday of every month, we all know well in advance when we need to organize free time. Committee feels they will bring up the issue if many meetings end up being cancelled due to other bookings.	
AOB County Swimming Development Plan	Paul Dowey has issued a long term plan for Pembrokeshire County Swimming. Clubs asked to agree plan before next County Committee meeting July.	Committee felt the plan was quite vague and unclear in its statements.	
AOB Parent of WD request for WASA reg/CRB	A parent from WD has requested to help poolside but is out of the country working for large amount of time.	Committee feels if parent wants to pay for WASA reg himself then we would welcome him to help but can't warrant the fee for someone not regularly volunteering.	
AOB Swim Wales Legends Meet 20,21,22 Sep	See fix sec report below.	Committee agrees that as this event is for individuals to enter themselves, without input from fix sec, club cannot support this event and will not be supplying pool passes or chaperones. Committee also agreed this would be unfair to any swimmer without WASA reg parent. SC to put in newsletter.	
AOB Summer Holidays	BH raised issue of 2 week drop in sessions not being full week last	Committee agreed to run full normal sessions throughout	

	year so swimmers needing to access them for attendance were compromised.	summer, expecting reduced numbers so skeleton coaching. Some sessions would have mixed ability swimmers but attendance would be credited and therefore families could choose when they had time off. Attendance to be analysed before hols and parents to be informed so they could make informed decisions as to their commitment. RT to organize skeleton coaching staff.	
<b>Date of next meeting</b>	9 <sup>th</sup> July 2013		

Meeting ended 9.04pm  
Minutes SC 18/06/13

### **Secretary's Report**

4 swimmers waiting to start as soon as receipts back from WASA for previous starters. 2 WD, 2 potential Junior Squad (14yrs, ex club swimmers – have been informed that their ability & technique would have to be at a certain level to swim with JS and would be assessed at a trial).

2 more swimmers will pass Stage 6 LTS very soon waiting to start. Paul Dowey has suggested he will have another 1 or 2 from his Stage 6 lessons that will pass shortly also – he will give me names.

2 or 3 WD parents waiting for WASA reg (with next new starters) to start coaching.

### **Fixture Secretary Report 10<sup>th</sup> June 2013**

#### **-Meet Entries**

Entries to all meets complete.

One event that I have rec'd details for that I do not know how to manage is a Swim Wales 'Legends' Meet. It is a lovely opportunity for swimmers to update/obtain Long Course times but entry is directly by individuals to Swim Wales, first come/first served. As payment is direct to them it is not possible to co-ordinate a club entry but it penalises those swimmers who do not have a parent eligible to be poolside. I cannot organise poolside as I have no way of knowing who has entered and, if the club is not involved as a team, I'm not sure it falls into my remit. Unfortunately it undermines all we have recently set up for open entries and contradicts rules that we have recently put in place but, to deny swimmers knowledge of it, takes away an excellent opportunity for those chasing times.....

#### **-Club Championships**

Autumn dates that I can see to avoid:

20-22nd Sept Swim Wales Legends Meet (see above)

28-29th Sept County Champs  
29<sup>th</sup> Sept Dale 10k/half-marathon  
*5<sup>th</sup> October Llanelli Sprints ?*  
**13<sup>th</sup> October colours Gala**  
19-20<sup>th</sup> Oct Swim Swansea Junior Long Course  
**28<sup>th</sup> Oct-1<sup>st</sup> Nov Half Term**  
*2-3<sup>rd</sup> Nov Neath Open?*  
16-17<sup>th</sup> Nov Cardiff Level 2 Meet  
30Nov/1<sup>st</sup> Dec Sub Regionals  
**8<sup>th</sup> Dec Club presentations**  
20-22<sup>nd</sup> Dec Swim Wales Winter meet  
11-12<sup>th</sup> Jan Swim Wales New Year Meet

**-Pembrokeshire Development Plan (recently circulated)**

At a glance a lot of words saying nothing very specific but maybe needs to be gone through very carefully to ensure it's suitability for us.

**-Laptop**

Any word? If it's redeemable I will update it and pass one to Rita. For now I am keeping Team Manager backed up to separate CD so no panic.

**-Website**

More reports/news needed to keep it fresh. Could we have a list of who's in what county/Welsh squads please? It's always good to celebrate achievement. Also would anyone mind if we add birthdays to the news page each month (Christian names only – and ages for the adults ; ) )? Just trying to come up with things that will keep people looking at it.

As ever if there are any questions/queries/complaints please ask.

*Debbie*