



## MINUTES OF COUNTY MEETING

HELD ON 17 MARCH 2016, 6.30PM AT HAVERFORDWEST LEISURE CENTRE

**Present:** Paul Haley (Chairman), Sharon Whalley (Secretary), Gill Orchard (Treasurer), Mark Tancock (Swim Wales), Chris Payne (PCC), Jenny Llewellyn (Pembroke), Glenda Thomas (Fishguard), Nichola Powell (Haverfordwest), Makala Doughty (Milford), Craig Nelson (Head Coach), Sam Jones (Asst Development Coach)

	Action
1. <b>Apologies</b> - Gary Nicholas (PCC,) Dawn Ditcher (Preseli)	
2. Minutes of the last meeting held in November were proposed by PH and seconded by JL.	
Review of January Minutes and Action Follow-Up:	
<ul style="list-style-type: none"> <li>• <u>Constitution</u> – PH to send the finished Constitution to Mark Tancock, Mark will then put this proposal to the Chief Exec. Mark advised that should PCS close down, all money in the account would go to Swim Wales and then be re-routed back to the clubs. Swim Wales need to clarify and confirm that all money does indeed come back to the Clubs.</li> <li>• <u>WASA Insurance</u>: PH has spoken to Zita Cameron and she has confirmed that should a child be injured during a swim session then the Coach or child would be covered by WASA insurance. MT to check</li> <li>• <u>PCS Selection</u> – It was agreed by all Reps that the selection process went very smoothly. Date set with CN, SJ and Reps regards the selection for the Skills squads on Tues, 05 April 16.</li> <li>• <u>Website</u> – PH spoke with the College and they provided the names of 3 companies who set up websites, they are not interested in doing it themselves. PH did ask CP who the Council currently used but CP advised that they are also looking to change. CP to look into. PH to look at contacting Web providers.</li> <li>• <u>Safeguarding Courses</u>: Zita Cameron confirmed that PCC Safeguarding courses were acceptable. Alan Jones is the person to contact to arrange a course.</li> <li>• <u>Noticeboard</u>: The notice board still needs to be moved, CP &amp; GN to check.</li> <li>• <u>Insurance</u> - GO contacted Perkins Slade re: insurance for any kit (camera, Heart Rate Monitors etc) quote received of £159. GO recommended that this quote too high and proposed that no insurance required. All agreed.</li> </ul>	<p>PH MT</p> <p>MT</p> <p>CN, SJ &amp; Reps</p> <p>CP &amp; PH</p> <p>CP &amp; GN</p>



<p>4. <b>Treasurer's Report:</b></p> <ul style="list-style-type: none"> <li>• 14 Jan – 16 Mar, costs allocated against the Pool Trust Fund, £400 for bus hire to Sheffield and Bristol and coach passes, leaving a balance of £2,250. Currently have just over £8,000 in account with approximately £1,000 owing to St Brides; we are still waiting for an invoice from them.</li> <li>• CN proposed the following for allocating Pool Trust Fund monies: <ol style="list-style-type: none"> <li>1. CN to order heart rate monitors £700.</li> <li>2. Streamline kickboards £13.00 each look at ordering 24 (£312) and keeping them in the cupboard to be available to CN and SJ.</li> <li>3. Mesh bag £6.50.</li> <li>4. 2 spare stopwatches at £39.99 each.</li> <li>5. Online logbook £99 per year for registration, each swimmer would be able to log on and would be responsible for keeping it updated. CN to find out more information (Insweep) about long term commitment etc.</li> <li>6. Starting block for PCS sessions for backstroke starts, £1,400 inc VAT, it was decided not to go ahead with this purchase as too expensive at this time.</li> <li>7. bus to Plymouth £1,000.</li> </ol> </li> <li>• GO suggested contacting the Pool Trust with regards to raising funds for the starting blocks. It was agreed that the remaining PTF money be allocated on £99 for Insweep, £1,000 for bus to Plymouth, £400 expenses for TM and £700 for the Heart Rate Monitors (CN to order). It is important to emphasise that the Bus to Plymouth has been paid for by the Pool Trust and a photo should be taken with a representative from the Pool Trust so that parents are aware that the bus costs have been covered on this occasion. Plan to arrange this after the Plymouth meet. Parents to buy the kickboards. The PTF grant conditions stipulate that a report needs to be sent on how the money has been spent (GO). GO to invite a rep to attend from the Trust for photo.</li> </ul>	<p>CN</p> <p>GO</p>
<p>5. <b>PCC</b> - Chris Payne – Figures very much the same as discussed at last meeting. CP concerned with regards the income levels, PCC needs to see an increase by July, need to look at maximising the pool space available; otherwise, hours will have to be reduced. GT mentioned it would be good to have more morning sessions but then there would need to be a coach available also. It might come to a point when a club may need to amalgamate with another club to maximise pool time. SJ will be going around looking at the structures of the clubs as to how best maximise pool time. CN stated that over the next few months both he and SJ will be developing a new strategy.</p>	<p>SJ</p> <p>CN &amp; SJ</p>
<p>6. <b>Coaches Report:</b></p> <ul style="list-style-type: none"> <li>• Burns Meet in Sheffield Jan 3<sup>0th</sup>/3<sup>1st</sup> January was excellent all the swimmers performed well. There were a lot of first timers at this meet, it was more about getting used to the environment and they did credit to themselves.</li> <li>• The West Wales Gala on Feb 6/7<sup>th</sup> the swimming standards were good. However, there were a few issues with behaviour from PCS swimmers and CN took the use of the changing rooms away from the swimmers for 2 weeks as cannot have behaviour like this. CN will remove the use of these changing rooms prior to any meets at Haverfordwest Pool; the swimmers need to stay with their home squads.</li> <li>• Welsh Age Groups – March 25/26/27/28<sup>th</sup> is the main target meet, with Bristol 2 weeks later and Plymouth in May. CN has spoken to a Journalist friend of his who is happy to write up reports to go in the</li> </ul>	<p>CN</p>

<p>papers. It was suggested that Haverfordwest Pool Trust Fund be article number 1.</p> <ul style="list-style-type: none"> <li>• <u>PCS Structure</u> – currently being reviewed. A vote was carried out and all members agreed with the proposal to go ahead.</li> <li>• <u>Junior League</u> – SJ’s proposal is to put the fun back into swimming for the Clubs, involving all swimmers in their Clubs. Look at creating 3 regions North, Middle and South, the idea being to encourage and promote the clubs, the more swimmers who take part, the more points they will achieve. Concerns were raised about the smaller clubs being disadvantaged, it was pointed out that this was only the first draft. Performance swimmers will not be allowed to take part in the first 2 rounds. There will also be no cost to parents.</li> </ul>	
<p>8. <b>Swim Wales</b> – MT advised that a new Events Manager (Lydia Gyngell) had taken over from Leisa Forrest. The new Chief Exec will be starting 01 April (Fergus Feaney) he has come from a Commercial background and it should be an interesting few months ahead.</p>	
<p>9. <b>Club Reports</b> – No issues or concerns raised.</p>	
<p>10. <b>Any Other Business</b> - GO researched sew on badges for different squads and was quoted £95 for 100 and £285 for 3 sets this was for iron on stripes.</p>	
<p>11. <b>Date of Next Meeting</b> - 19 May 16 at 6.30pm to be confirmed.</p>	SW